



# Escola Internacional São Lourenço

Associação de Serviços Educativos de São Lourenço

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## Enrolment - Expression of Interest

If you would like reserve a place for your child at Escola Internacional São Lourenço, please complete this form and return it to the Admission Secretary as soon as possible, together with the fee of €250 to ensure a place on the school's waiting list.

If the school cannot provide a placement for your child, this fee will be refunded. If you decide to retract your expression of interest then this fee becomes non-refundable.

### CHILD'S DETAILS

Date of intended entry to EISL (month / year): \_\_\_\_\_

First names: \_\_\_\_\_

Surname / family name: \_\_\_\_\_

Date of Birth (DD/MM/YYYY): \_\_\_\_\_ Boy ( ) Girl ( )

Nationality (passport held): \_\_\_\_\_

Previous School: \_\_\_\_\_

### PARENT'S DETAILS

Full name of Father / Guardian: \_\_\_\_\_

Full Name of Mother / Guardian: \_\_\_\_\_

Current country of residence: \_\_\_\_\_

### Contacts:

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

email: \_\_\_\_\_

### IMPORTANT

#### Documentation

Entry to school is subject to approval, once the full **Application for Pupil Admission** form has been completed and sent to the Admissions Secretary together with all **required documentation** and completed **Medical Form**. If we do not receive these documents from you two weeks before the date of intended entry you have indicated at the top of this page, a place for your child cannot be guaranteed.

#### Payment

Please note that the first term's fees must be paid in advance, together with a security deposit for all school supplied equipment, of €500. There will be no reduction or refund for absence or withdrawal. Intent to leave the school must be given in writing, no later than ninety days prior to the end of any term, in order to receive the refund of the security deposit and to avoid liability for the payment of the following term's fees.

**Parent's declaration:** *I agree to all terms stated above and wish to reserve a place on the waiting list for my child at Escola Internacional São Lourenço.*

*By enrolling my child in the school I accept that, in the event of an accidental injury to my child, the normal school insurance policy will apply and no individual member of staff will be held liable.*

Signed ..... Parent / Guardian

Date ...../ ...../ .....